

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
46 Highlander Drive
West Milford, NJ 07480
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BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
JUNE 22, 2021

DISTRICT GOALS - 2020-2021 SCHOOL YEAR

- *To develop a plan to advance communication and consistent methods of communication, and to enhance branding throughout the District.*
- *Continue to revise and implement the District's hybrid learning model and phased re-entry plans with coordinated adherence to student and staff safety, as well as flexible instructional expectations.*
- *Build a District support system for students and staff for the purpose of social-emotional well-being.*
- *Continue to identify, enhance, and monitor fiscal practices that enable the District to maximize efficiency.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., on June 22, 2021, in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones, and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|-----------------|------------|--------------|------------|---------------|------------|
| Mrs. Romeo | Present | Mrs. Dwyer | Present | Mr. Ofshinsky | Present |
| Mrs. Stephenson | Present | Mr. Guarino | Present | Mr. Stillman | Present |
| Mr. Conklin | Present | Mrs. O'Brien | Present | Mrs. Van Dyk | Present |

Minutes for the Workshop/Regular Meeting of June 22, 2021

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| ADMINISTRATION | POSITION | ATTENDANCE |
|-----------------------|--|------------|
| Dr. Alex Anemone | Superintendent of Schools | Present |
| Ms. Barbara Francisco | Board Secretary/Business Administrator | Present |
| Mr. Daniel Novak | Director of Education | Present |
| Dr. Elizabeth McQuaid | Director of Special Services | Present |
| Andrew Brown, Esq. | Board of Education Attorney | Present |

There were approximately 15 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone welcomed the Board members and the community to the June meeting. He congratulated WMHS Class of 2021 student Justin Spagnuolo, who was recently named a Passaic County Unsung Hero. Justin was recognized by the Passaic County School Boards Association and was one of several students chosen among the Passaic County high school senior class for the 2021-2022 school year.
- Dr. Anemone spoke about the Federal American Rescue Plan Act and the ESSER Safe Return to In-Person Instruction and Continuity of Service Plan, which is on tonight's agenda (item #2 under Education). He explained we will be applying for ESSER refunds and are eligible for over \$2.3 million in Federal funding. As part of that grant, the District must complete and submit the Safe Return Plan to the Department of Education and post the plan on our website. The grant submission is not due until the Fall, however, it must be determined how the money may be spent in order to be reimbursed.
- Dr. Anemone expressed words of thanks to all stakeholders in our community. He also thanked the Board of Education for all of the volunteer hours they contribute to our students and to our District.
- Mrs. Dwyer expressed thanks to the community for supporting the Board. Mrs. Van Dyk thanked each Board member for their service and thanked the Administration, staff, and parents for getting our students back to school during a really tough year.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Dan Novak

- Mr. Novak discussed the Summer programs for students. He spoke about celebrating the last day of school, the STEM Camp to be held at Camp Vacamas, and explained how our staff is organizing the outdoor activities for the camp. He thanked the Board for supporting the planning of this program. He also thanked Ms. Francisco for insuring that students receive free meals while attending the STEM Camp and Summer Literacy programs. Additional ESSER II Grant money and Cares Act funds will enable the Summer Literacy program day to be extended by one hour daily. Students will have a lunch break and then meet with our physical education staff using Project Adventure as a means for social and emotional learning, and also interacting with hands-on activities.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- May 25, 2021 Workshop/Regular Meeting
- May 25, 2021 Executive Session

Mr. Guarino "Abstained" on the vote.

VOICE VOTE: All Others in Favor. MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk congratulated the Class of 2021 and spoke about the wonderful Graduation Ceremony at the Warwick Drive-In. She thanked the entire community, the parents, the students, the staff, the Fire Department, the Police Department, and everyone that was outside supporting the Graduation Parade. She is very thankful for the wonderful community spirit for this event.

Mrs. Van Dyk also spoke about the new bronze Highlander deer that was a very generous donation to the District. It has been placed near the senior parking lot, and she indicated that a dedication ceremony will take place in the future.

Mrs. Dwyer, Vice President, spoke about the Macopin Promotion Ceremony. She stated that Mr. Citro and his staff had a very distinguished promotion, and it was very well done. She thanked the Macopin staff for a wonderful effort.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

X. PUBLIC COMMENT - AGENDA ITEMS - Continued

Justine Healy, 49 Hilltop Road, Newfoundland. Mrs. Healy thanked Dr. Anemone, Mr. Novak, and Dr. McQuaid for meeting with parents. She thanked them for being courteous and answering their questions, and for agreeing to write to Governor Murphy on the parents behalf. She feels the administration does have what is in the best interest of the students in mind, and looks forward to working with them for the Return to School Plan.

Kim Landolfi, 634 Lake Shore Drive, Hewitt. She spoke about her children being uncomfortable wearing a mask in school. She is thankful for West Milford being one of the Districts that got our students back to school full time, kept our schools open, and gave them the option to not wear a mask. She stated that kids are the least susceptible to COVID-19, and are not super-spreaders. She would like freedom of choice regarding face masks. She also spoke about the Return to School Plan and feels that wearing face masks should be made optional for West Milford.

Henrietta Shafer, 22 Broadway, West Milford. She thanked Dr. Anemone and everyone who has done their best for our kids, including the Board. She spoke about concerns of our students being masked in the Fall. She stated that Dr. Anemone is giving parents an assurance that he will do everything he can to keep our children unmasked and an affirmation that parental choice is important. She stated that the daily COVID statistics look promising, and thinks it is safe to unmask West Milford students now. Going forward, she feels that West Milford families should have the choice to remain unmasked, and she applauds the efforts of our District administrators to make this happen.

Alexandra Swander, 112 Timber Lane, Newfoundland. She thanked the Board and stated she supports the parents and children. She thanked Dr. Anemone for taking leadership on this issue and deciding to support choice.

Monica Church, 40 Beach Haven Road, Hewitt. She spoke on behalf of a West Milford family who could not attend. The family feels the risk is low for the majority of students getting COVID this Fall, but also understands the risk for children becoming very ill from COVID who are immuno-compromised, had surgery, or have underlying medical conditions. These families continue to need our help from the community to make decisions about sending their children to school this Fall, especially if the indoor mask mandate is lifted. They would like to know how many staff members are vaccinated, or what percentage of staff in each school is vaccinated. Also, how many students in Macopin and the High School per grade are vaccinated, either numbers or percentages. They are asking if an anonymous survey can be sent out to staff and parents with very simple multiple choice questions on vaccination by September. This would not violate any HIPPA laws, as it is anonymous. Parents have the option to ignore the survey, if they wish. Not only would this data help families make decisions for their child's education in the Fall, but it can also help other households with a loved one at high risk for COVID. Ms. Church, now speaking for herself, thanked the teachers in the buildings and all of the staff in each of the schools that kept those buildings open during this school year. She volunteered at her son's school for picture day and what impressed her was how happy the students were, even wearing masks.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. MOTION BY MRS. O'BRIEN, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #18:

DISCUSSION: Mrs. Dwyer spoke about item #12, and the number of students attending Passaic County Technical Institute, the tuition we are paying, and the taxes paid to Passaic County that supports PCTI. She inquired if we should contact our Freeholder regarding this. Board members continued to discuss this matter. Ms. Francisco provided the Board with additional information on the tuition for PCTI. Dr. Anemone also provided information on the difference in programs by county.

Mrs. Van Dyk spoke about those students being counted on our rolls to pay tuition for, and that the District should be given state aid for those students equally. Mrs. Romeo spoke about out-of-district student placements and asked if they are counted for with state aid. Dr. McQuaid responded to her inquiry.

Mrs. Stephenson inquired about item #1. Dr. Anemone provided a response to her inquiry. Dr. McQuaid explained that the Uniform State MOA is different than the Handle with Care program.

1. The recommendation of the Superintendent to approve the **UNIFORM STATE MEMORANDUM OF AGREEMENT** between the West Milford Board of Education and the Law Enforcement Officials for the 2020-2021 school year. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the submission of the **SAFE RETURN TO IN-PERSON INSTRUCTION and CONTINUITY OF SERVICE PLAN**, pursuant to the Federal American Rescue Plan Act, Section 2001(i), for the 2021-2022 school year.
3. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (December 2020)** for **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 6, 2021, through July 29, 2021, at the field trip rate of **\$41.00** per hour, not to exceed \$12,000.00. Account: 20-231-200-590-10-50-00X - Title I ESEA; **20-484-200-590-10-50-00X - ESSER II Grant.**
4. The recommendation of the Superintendent to approve the submission of the **STATEMENT OF ASSURANCE FOR THE COMPREHENSIVE EQUITY PLAN** for the 2021-2022 school year.
5. The recommendation of the Superintendent to submit the **ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant Application FY 2022 for the following amounts:

| | |
|---------------------|---------------------|
| Title I | \$152,791.00 |
| Title IIA | \$ 63,733.00 |
| Title III Immigrant | \$ 1,680.00 |
| Title IV | \$ 22,851.00 |
| | <u>\$241,055.00</u> |

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

6. The recommendation of the Superintendent to refuse the funds for the **ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)** Title III Consolidated Formula Subgrant Application FY 2022, in the amount of \$4,003.00.
7. The recommendation of the Superintendent to submit the **AMERICAN RESCUE PLAN (ESSER III) GRANT** application **FY 2021-2024** in the amount of \$2,304,464.00.
8. The recommendation of the Superintendent to submit the application for the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT** in the amount of \$836,957.00 (Basic Grant Award, ages 3-12), and \$37,958.00 (Preschool Grant Award, ages 3-5), for the 2021-2022 school year.
9. The recommendation of the Superintendent to accept funds for the **PARENTS AS CHAMPIONS FOR HEALTHY SCHOOLS GRANT** for Apshawa School, in the amount of \$1,000.00, for the 2021-2022 school year.
10. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** (includes ESY) effective July 1, 2021, through June 30, 2022:

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|--|----------------------------|--|
| 3 Student #'s: 67387, 63797, 62619 | \$85,368.16 | New Beginnings Fairfield, New Jersey |
| 1 1:1 Aide Student #: 67385 | \$81,335.80 \$35,875.00 | Spectrum360, Upper School Verona, New Jersey |
| 1 1:1 Aide Student #: 70158 | \$82,811.80 \$35,875.00 | Spectrum360, Lower School Verona, New Jersey |
| 3 1:1 Aides (2) Student #'s: 67407, 71410, 72330 | \$93,147.02 \$25,750.00 | The CTC Academy, Inc. Oakland, New Jersey |
| 1 Student #: 73213 | \$91,315.68 | The CTC Academy, Inc. Fairlawn, New Jersey |
| 1 1:1 Aide Student #: 64275 | \$91,600.96 \$46,640.00 | The Gramon School Fairfield, New Jersey |
| 1 Student #: 73253 | \$83,561.92 | Glenview Academy Fairfield, New Jersey |
| 1 1:1 Aide Student #: 67691 | \$87,985.80 \$45,150.00 | Pillar High School Livingston, New Jersey |
| 2 Student #'s: 68661, 72724 | \$82,651.80 | The Calais School Whippany, New Jersey |
| 1 Student #: 71297 | \$63,082.00 | ECLC Chatham, New Jersey |

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

10. (Continued)

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|-----------------------------------|----------------------------|--|
| 1 1:1 Aide Student #: 72742 | \$72,450.00 \$42,000.00 | Chapel Hill Academy Lincoln Park, New Jersey |
| 1 1:1 Aide Student #: 71841 | \$70,857.93 \$40,912.41 | YCS Sawtelle Learning Center Montclair, New Jersey |
| 1 Student #: 70220 | \$55,858.92 | Shepard School Kinnelon, New Jersey |
| 1 Student #: 72362 | \$122,047.80 | Institute for Educational Achievement New Milford, New Jersey |

11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2020)**, for **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** (includes ESY) effective July 1, 2020, through June 30, 2021:

| | | |
|------------------------------|--------------------|---|
| 1:1 Aide Student #: 71841 | \$40,712.41 | YCS Sawtelle Learning Center Montclair, New Jersey |
|------------------------------|--------------------|---|

NOTE: 1:1 Aide rate was calculated on prior year rate, which resulted in a shortfall of \$470.63.

12. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACTS** for the 2021-2022 school year:

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|---------------------------------|--|
| 100 | \$1,136,400.00 (General Ed.) | Passaic County Technical Institute Wayne, New Jersey |

13. The recommendation of the Superintendent to approve an **ADDITION** to the following **GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** for the 2020-2021 and 2021-2022 school years:

Making Changes NJ, LLC

14. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS**, effective September 7, 2021, through June 30, 2022:

| <u>District Placement</u> | <u>Tuition</u> | <u>Sending District</u> |
|---|----------------|---|
| Preschool Inclusion Student #: 73243 | \$209.24/diem | Ringwood Public Schools Ringwood, New Jersey |

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

14. (Continued)

| <u>District Placement</u> | <u>Tuition</u> | <u>Sending District</u> |
|--|----------------|---|
| Highlander Academy Student #: 73388 | \$144.62/diem | Mt. Olive School District Flanders, New Jersey |

15. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACTS** for the 2020-2021 school year:

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------------------|----------------|---|
| 3 Student #'s: 68414, 72455, 68323 | \$9,955.00 | Ho-Ho-Kus School of Trade Paterson, New Jersey |

16. The recommendation of the Superintendent to approve a **1:1 NURSING SERVICES CONTRACTS** for the 2021-2022 school year with **BAYADA HOME HEALTH CARE, INC.**, for substitute services at \$60.00 per hour for RN services, and \$50.00 per hour for LPN services, effective July 1, 2021, through June 30, 2022.

17. The recommendation of the Superintendent to approve a **1:1 SCHOOL STAFFING AGREEMENT** for the 2021-2022 school year with **PREFERRED HOME HEALTH CARE & NURSING SERVICES, INC.**, for extraordinary services at \$62.00 per hour for RN services, and \$55.00 per hour for LPN services, effective July 1, 2021, through June 30, 2022, per student's IEP. (#67407)

18. The recommendation of the Superintendent to approve **MIRIAM SKYDELL and ASSOCIATES**, to provide Speech Therapy, Occupational Therapy, and Physical Therapy professional services, for the 2021-2022 school year.

ROLL CALL FOR ITEMS #1 THROUGH #18:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|-------------|----------------|-------------|----------------|-------------|
| Mrs. Dwyer | Yes | Mr. Stillman | Yes | Mr. Conklin | Yes |
| Mr. Guarino | Yes | Mr. Ofshinsky | Yes | Mrs. O'Brien | Yes |
| Mrs. Stephenson | Yes | Mrs. Romeo | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Stephenson, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #34 and items #36 through #57 (**ITEM #33 WAS PULLED AND REPLACED; ITEM #35 WAS PULLED AND REMOVED FROM THE AGENDA**):

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

DISCUSSION: Mrs. Dwyer inquired about items #45 through #52. Dr. Anemone and Ms. Francisco responded to her inquiry.

Mrs. Van Dyk inquired about item #28 and the Report Card Revision Committee. Mr. Novak explained this is the Summer Committee and provided additional information to her inquiry. Mrs. Dwyer asked if each elementary school is represented. Mr. Novak explained they will be represented with the committee as a whole.

Mrs. Stephenson inquired about item #43, and asked about the number of students in various schools that are assigned to an anti-bullying specialist. Dr. Anemone responded to her inquiry. She asked which school has the most HIBs. The response was the High School and then Macopin. Dr. McQuaid also provided additional information about CST social workers at the elementary schools, with one being moved to Macopin. She also asked if the social workers have lesson plans that teach elementary students about what bullying is. Dr. McQuaid responded to her inquiry and provided additional information on educating students involved in a situation at that time with learning lessons. Dr. McQuaid also spoke about Character Ed and what is implemented proactively for students. Board members continued to discuss HIBs, and it was suggested there should be further discussion in the Education Committee. Mr. Novak provided additional information and stated he believes this is covered by our Health and Physical Education teachers in Grades 3-5. He will bring the most current information to the next Committee meeting.

Mrs. Romeo also spoke about item #43, and stated she will be voting "No." She feels it is unacceptable to have that many investigators at the High School, and does not think it is fair that one social worker is between two schools. She would like to see one full-time employee in each building as a HIB specialist. Dr. McQuaid provided clarification on the roles of the social workers at the elementary level, and what their responsibilities are at each of the schools.

1. The recommendation of the Superintendent to approve an employment contract for **BARBARA FRANCISCO**, Business Administrator/Board Secretary, at the annual salary of \$184,470.00, with health benefits, for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022, per the terms and conditions of the contract. Accounts: 11-000-230-104-10-10-110; 11-000-251-104-10-10-000
2. The recommendation of the Superintendent to approve the appointment of **BARBARA CHAMPAGNE**, Chemistry Teacher, High School (PC#90.09.29.AFX), at the annual salary of \$63,000.00 (MA/6), with health benefits, effective September 1, 2021, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Mellino-Murphy) Account: 11-140-100-101-10-10-000

NOTE: Pending certification and fingerprint clearance.

3. The recommendation of the Superintendent to approve the appointment of **EWELINA WITALIS**, Replacement Kindergarten Teacher, Upper Greenwood Lake School (PC#99.06.00.CHC), at the per diem rate of \$150.00, with health benefits, effective September 1, 2021, through September 30, 2021, per Board of Education Agreement. (Replaces Thompson) Account: 11-110-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

4. The recommendation of the Superintendent to approve the reappointment of **LIDIA CANOVA**, Special Class Aide, Westbrook School (PC#60.07.S5.AWF), at the annual salary of \$23,882.00 (Step 1), with health benefits, effective September 1, 2021, through June 30, 2022, per Board of Education/WMTAA Agreement. Account: 11-213-100-106-10-10-000
5. The recommendation of the Superintendent to approve the reappointment of **DANIEL NASTASI**, Special Class Aide, Macopin School (PC#60.08.S5.BLL), at the annual salary of \$23,882.00 (Step 1), with health benefits, effective September 1, 2021, through June 30, 2022, per Board of Education/WMTAA Agreement. Account: 11-209-100-106-10-10-000
6. The recommendation of the Superintendent to approve the reappointment of **BRANDON FAZIO**, Custodian, Apshawa School (PC#45.01.M3.BBO), at the annual salary of \$45,851.00, with health benefits, effective July 1, 2021, through June 30, 2022, per Board of Education/WMCMA Agreement. Account: 11-000-262-110-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

7. The recommendation of the Superintendent to approve a leave of absence for **BRIANNA INFANTE**, English Teacher, Macopin School, with pay using sick days, effective September 7, 2021, through October 15, 2021, then without pay under the Family Medical Leave Act, effective October 18, 2021, through January 14, 2022. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

8. The recommendation of the Superintendent to approve a leave of absence for **KRISTA DeHAAS**, Grade 5 Teacher, Apshawa School, with pay using sick days, effective September 1, 2021, through September 24, 2021, then without pay under the Family Medical Leave Act, effective September 27, 2021, through December 17, 2021, then without pay, effective December 20, 2021, through December 23, 2021. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **ERIN DAVIE**, Grade 3 Teacher, Westbrook School, without pay under the Family Medical Leave Act, effective September 1, 2021, through November 19, 2021. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **DEBRA GEMIND**, Cafeteria/Vehicle Aide, Apshawa School/Transportation, without pay under the Family Medical Leave Act, retroactive from June 14, 2021, through June 18, 2021. (Medical)

11. The recommendation of the Superintendent to approve a leave of absence for **TRACY CONNELLY-JONES**, Bus Driver, Transportation, with pay using sick days, retroactive from May 3, 2021, through May 10, 2021, then without pay under the Family Medical Leave Act, retroactive from May 11, 2021, through June 18, 2021. (Medical)

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

- 12. The recommendation of the Superintendent to approve a leave of absence for **JOHN GALLOWAY**, Bus Driver, Transportation, without pay, retroactive from May 28, 2021, through June 18, 2021. (Medical)
- 13. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022:

| | | | |
|-------------------------|-----------|----------------------------|-----------|
| LAUREN BAGINSKI | (Nurse) | CARYN LYNN GALLIONE | (Nurse) |
| KYLIE KLIMEK | (Nurse) | EMMA NICHOLAS | (Nurse) |
| AMY SAILER | (Nurse) | JANINE LYNCH | (Nurse) |
| KATHLEEN RANFT | (Nurse) | MEGAN KEATES | (Nurse) |
| MARCELLA SANTORO | (Nurse) | ALAINA CAPOZZOLI | (Teacher) |
| ALISSON BASANTES | (Teacher) | LEAH LINDSTROM | (Teacher) |
| LIDIA CANOVA | (Teacher) | NICOLE KRUSE | (Teacher) |
| NIKLAS LATRONICA | (Teacher) | ROSA RAMPOLLA | (Teacher) |
| SARAH KISHBAUGH | (Teacher) | MAYRLIN NUNEZ | (Teacher) |

- 14. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective July 1, 2021 through June 30, 2022:

| | |
|--------------------------|----------------------------|
| ALAINA CAPOZZOLI | (Building Aide, Secretary) |
| ALISSON BASANTES | (Special Class Aide) |
| ARLENE HARRINGTON | (Bus Driver) |
| COLON WESLEY | (Custodian) |
| DEBORAH UGROVICS* | (Bus Driver) |
| KATHRYN FRANKE | (Special Class Aide) |
| MARGARET HUSHON | (Secretary) |
| NICOLE KRUSE | (SACC) |
| SARAH KISHBAUGH | (Special Class Aide) |

*Pending fingerprint clearance.

- 15. The recommendation of the Superintendent to approve an **INCREASE/TRANSFER OF ASSIGNMENT** for **MAUREEN KELLY**, from 0.5 Encore Teacher, Maple Road School, to 1.0 Encore Teacher, Marshall Hill School (PC#90.04.28.ANP), at the annual salary of \$71,300.00 (MA+30/9), with health benefits, effective September 1, 2021, through June 30, 2022, per Board of Education/WMEA Agreement. Account: 11-230-100-101-10-10-000; 20-484-100-101-10-50-00X - ESSER II Grant
- 16. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2021-2022 school year, effective September 1, 2021, through June 30, 2022:

| <u>Employee</u> | <u>From</u> | <u>To</u> |
|--|---|---|
| LARISSA HEINZINGER (PC#90.09.31.BUV) | Special Education Teacher (Resource Center) High School | Special Education Teacher (BD) Highlander Academy |
| Account: 11-209-100-101-10-10-105 | | |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

16. (Continued)

| | | |
|--|--|---|
| NANCY KENNY (PC#90.08.34.BZE; PC#90.08.40.BVK) Account: 11-204-100-101-10-10-000; 11-213-100-101-10-10-000 | Special Education Teacher (Resource Center) Maple Road | Special Education Teacher (LLD) Macopin |
| DAWN NOWACKI (PC#60.08.S5.AWH) Account: 11-209-100-106-10-10-000 | Special Class Aide Maple Road | Special Class Aide (MD) Macopin |
| MARYANN LINDSTROM (PC#60.08.S5.AVG) Account: 11-212-100-106-10-10-000 | Special Class Aide Marshall Hill | Special Class Aide (MD) Macopin |
| COLLEEN CZECZUGA (PC#60.08.S5.BLK) Account: 11-212-100-106-10-10-000 | Special Class Aide Maple Road | Special Class Aide (MD) Macopin |
| CATHY HIESTER (PC#60.07.S5.AVL) Account: 11-190-100-106-10-10-000 | Special Class Aide Marshall Hill | Special Class Aide Westbrook |
| LIDIA CANOVA (PC#60.03.S5.AVW) Account: 11-213-100-106-10-10-100 | Special Class Aide Westbrook | Special Class Aide Maple Road |

17. The recommendation of the Superintendent to approve the following **NURSES** for **FIRST AID TRAINING** for District Bus Drivers and Aides, retroactive from June 17, 2021, per contracted rate, per Board of Education/WMEA Agreement - Account: 11-000-213-104-10-10-645:

| <u>Nurses</u> | <u>Payment</u> |
|--------------------------|----------------|
| BARBARA CORBETT | \$339.50 |
| JOYCE RILEY | \$538.02 |
| MARYELISE NORRELL | \$399.98 |

18. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2020-2021 school year:

| <u>Provisional Teacher</u> | <u>Payment</u> | <u>Mentor Teacher</u> |
|----------------------------|----------------|--------------------------|
| ARIANNA MCGUINNESS | \$146.74 | Georgean Coleman |
| DANIEL POLLARD | \$421.59 | Christine Genardi-Fisher |
| DAVID GEROLD | \$ 91.65 | Laura Seltenrich |
| DAVID GEROLD | \$146.64 | Karey Ellard |
| EWELINA WITALIS | \$219.96 | Kimberly Walker |
| HUNTER MANGANO | \$330.04 | Kristen Callahan |
| JENNA SOKOLIK | \$183.30 | Jessica Ziegenbalg |
| KATHRYN TOMASZEWSKI | \$458.25 | Kelly Comerford |
| LAUREN MORAN | \$330.00 | Christina Rodek |
| McKENZIE MORANDO | \$494.91 | Jason Benz |
| TAMARA McLAUGHLIN | \$550.00 | Christine Paterno |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

19. The recommendation of the Superintendent to retroactively approve **JOSEPH JORDAN**, Graduation Videographer, High School/Macopin School, for the 2020-2021 school year, at the hourly rate of \$35.00, for 24.5 hours, for a total payment of \$857.50, per Board of Education/WMEA Agreement. Account: 11-000-240-320-09-09-000

20. The recommendation of the Superintendent to approve the following **ADDITIONS to TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Account: Various Payroll Accounts:

July 6 - August 6, 2021

| <u>Employee</u> | <u>School</u> | <u>Payment</u> |
|--------------------------|-----------------------|----------------|
| ABIGAIL DAVISON | Maple Road C.L.I.M.B. | \$4,774.80 |
| JENNIFER MAGNOTTA | Maple Road C.L.I.M.B. | \$1,131.36 |

21. The recommendation of the Superintendent to approve the following **ADDITIONS to SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, per contracted rate, per Board of Education/WMTAA Agreement - Account: Various Payroll Accounts:

July 6 - August 6, 2021

| <u>Employee</u> | <u>School</u> | <u>Payment</u> |
|-----------------------------|-----------------------|----------------|
| BROOKE AYRES | Maple Road C.L.I.M.B. | \$1,807.36 |
| MORGAN BROWN | Maple Road C.L.I.M.B. | \$2,551.56 |
| LAUREN CONLON | Maple Road C.L.I.M.B. | \$1,594.73 |
| KATHRYN FRANKE | Westbrook | \$ 869.85 |
| KATHRYN FRANKE | Maple Road C.L.I.M.B. | \$ 579.90 |
| NANCY KENNY | Maple Road C.L.I.M.B. | \$ 675.00 |
| ROSEMARY JANSEN | Maple Road C.L.I.M.B. | \$1,582.90 |
| JEANETTE JIMENEZ | Maple Road C.L.I.M.B. | \$2,503.86 |
| AMBER LIEBAU | Maple Road C.L.I.M.B. | \$2,019.99 |
| MARYANN LINDSTROM | Maple Road C.L.I.M.B. | \$2,050.29 |
| KELLY PODANY | Secondary Program | \$1,073.28 |
| ANTOINETTE RICCIARDI | Maple Road C.L.I.M.B. | \$2,216.06 |
| DENISE SHORTER | Maple Road C.L.I.M.B. | \$ 949.74 |
| KELLY SMITH | Maple Road C.L.I.M.B. | \$ 598.40 |

22. The recommendation of the Superintendent to approve the following **THERAPISTS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

July 6 - August 6, 2021

| <u>Employee</u> | <u>School</u> | <u>Payment</u> |
|----------------------------|---------------|----------------|
| CYNTHIA D'ANTONIO | Districtwide | \$3,870.72 |
| CHRISTIAN GARTNER | Districtwide | \$4,911.30 |
| CARA GRASSANO | Districtwide | \$2,622.60 |
| NICOLE POVEROMO | Districtwide | \$5,173.76 |
| JANET SCALES | Districtwide | \$6,048.00 |
| MELISSA TERESCO | Districtwide | \$5,400.00 |
| DR. JENNIFER WALLIN | Districtwide | \$2,698.08 |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

23. The recommendation of the Superintendent to approve the following **SUBSTITUTE TEACHERS AND SUBSTITUTE SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** for the months of July and August 2021, at various hourly rates per Board of Education/WMEA Agreement and WMTAA Agreement - Accounts: Various Payroll Accounts:

| <u>Substitute Teachers</u> | <u>Hourly Rate</u> |
|----------------------------|--------------------|
| DOMENICA BASSORA | \$77.57 |
| TRICIA GRANEY | \$67.07 |
| JENNIFER MAGNOTTA | \$47.14 |
| KELLY McCOURT | \$44.00 |
| ELIZABETH MESSANO | \$69.86 |
| BETH SCHAEFFER | \$49.93 |
| MELISSA VARIAN | \$60.50 |
| BLAKE VISCONTI | \$46.36 |
| NICOLE ARATA | \$20.71 |
| NOREEN AMUNDSON | \$19.33 |
| AMANDA CACCAVELLA | \$21.22 |
| KATHRYN FRANKE | \$19.33 |
| TRICIA GRANEY | \$28.78 |
| ROSEMARY JANSEN | \$28.78 |
| KELLY McCOURT | \$28.78 |
| ELIZABETH MESSANO | \$28.78 |
| ANTOINETTE RICCIARDI | \$28.78 |
| DENISE SHORTER | \$28.78 |
| KELLY SMITH | \$21.76 |
| CHRISTINE WALSH | \$20.71 |

24. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (March 2021, May 2021)**, to the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting, at a total cost not to exceed **\$10,550.00**, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX, 20-484-100-101-10-50-XXX - ESEA Title I Grant and ESSER II Grant.

NOTE: Funded through ESEA Title I Grant and ESSER II Grant.

25. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2021, May 2021)** for the following staff members for the **SUMMER READING and LITERACY PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant, 20-484-100-101-10-50-XXX - ESSER II Grant:

| <u>Employee</u> | <u>Payment</u> |
|--------------------|-------------------|
| GEORGEAN COLEMAN | \$8,855.00 |
| KAREN McCOURT | \$8,955.00 |
| KELLY COMERFORD | \$4,988.00 |
| MERJEME DUFFY | \$8,956.00 |
| SHAWN RHINESMITH | \$9,311.00 |
| STEPHANIE SANACORE | \$6,484.00 |
| MARY BICKFORD | \$6,625.00 |
| TRICIA GRANEY | \$7,727.00 |
| JENNIFER CASPERSON | \$6,625.00 |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

25. (Continued)

| <u>Employee</u> | <u>Payment</u> |
|------------------|----------------|
| JACQUELINE SEGAL | \$5,421.00 |
| DANIEL BROPHY | \$1,588.00 |
| AMY METT | \$5,973.00 |
| NICOLE GWINNETT | \$1,875.00 |

NOTE: Funded through ESEA Title I Grant and ESSER II Grant.

26. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2021)**, to the following staff for the **SUMMER EXPLORERS STEM CAMP**, per contracted rate, per Board of Education/WMEA Agreement - Account: 20-484-100-101-10-50-XXX - ESSER II Grant:

| <u>Employee</u> | <u>Payment</u> |
|----------------------|----------------|
| BRIAN LESLIE | \$1,423.00 |
| CHRISTINA RODEK | \$1,264.00 |
| CHRISTINE ERRICHELLO | \$1,665.00 |
| DEANA PEZZINO | \$1,483.00 |
| IAN WHITE | \$2,081.00 |
| JENNIFER CASPERSON | \$1,423.00 |
| LAUREN REMBRANDT | \$1,829.00 |
| MARYELISE NORRELL | \$1,100.00 |
| MERJEME DUFFY | \$2,002.00 |
| SHANNON KIMAK | \$1,243.00 |
| KELLY COMERFORD | \$1,107.00 |
| TRACY NOVAK | \$ 405.00 |

NOTE: Funded through the ESSERS II Grant.

27. The recommendation of the Superintendent to approve the following **MENTORING COMMITTEE - SUMMER 2021**, at the hourly rate of \$36.00, not to exceed eight (8) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-161:

| <u>Employee</u> |
|------------------|
| SHAWN RHINESMITH |
| KELLY COMERFORD |
| AMY FRITZ |

28. The recommendation of the Superintendent to approve the following **REPORT CARD REVISION COMMITTEE - SUMMER 2021**, at the hourly rate of \$36.00, not to exceed eight (8) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-000:

| <u>Employee</u> |
|-----------------|
| DEBRA REDDING |
| JACLYN BECKER |
| JODIE COMUNE |
| KELLY COMERFORD |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

29. The recommendation of the Superintendent to approve the following **IDENTIFICATION POLICY COMMITTEE FOR GIFTED AND TALENTED SERVICES - SUMMER 2021**, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-161:

| <u>Employee</u> | <u>Grades</u> | <u>Hours</u> |
|-----------------|---------------|--------------|
| JULIE CHESHIRE | K - 5 | 16 |
| KELLY FRASCA | K - 2 | 8 |
| KIMBERLY WALKER | K - 2 | 8 |
| CHRISTINA RODEK | 3 - 5 | 8 |
| DEBORAH MALATAK | 3 - 5 | 8 |

30. The recommendation of the Superintendent to approve the **ADDITIONS** to **SUMMER CURRICULUM DEVELOPMENT** for the 2021-2022 school year at the hourly rate of \$38.00, per Board of Education/WMEA Agreement. Accounts: 11-110-100-101-10-10-160 (Grade K); 11-120-100-101-10-10-160 (Grades 1-5); 11-130-100-101-10-10-160 (Grades 6-8); 11-140-100-101-10-10-160 (Grades 9-12) (Documentation provided electronically.)

31. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (March 2021)**, for the following **ELEMENTARY SCHOOL ACADEMIC SUPPORT CLUBS AND INSTRUCTORS**, for the 2020-2021 school year, at the hourly rate of \$35.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

| <u>Staff Member</u> | <u>School</u> | <u>Hours Not to Exceed</u> |
|---------------------|---------------|----------------------------|
| CAITLIN STANICH | Westbrook | 45 |
| JENNIFER CASPERSON | Westbrook | 55 |

32. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement:

| <u>Advisor</u> | <u>Club</u> | <u>School</u> | <u>Hours</u> | <u>Payment</u> |
|------------------|-----------------|---------------|--------------|----------------|
| SARAH WARREN | Garden Club | Apshawa | 10 | \$360.00 |
| BLAKE VISCONTI | Student Council | Apshawa | 10 | \$360.00 |
| AMBER HARDEN | Student Council | Apshawa | 10 | \$360.00 |
| LAURA SELTENRICH | Character Club | Apshawa | 10 | \$360.00 |
| MARLO RAMBOWSKI | Character Club | Apshawa | 10 | \$360.00 |
| CHRISTINA RODEK | Stem Club | Apshawa | 10 | \$360.00 |

NOTE: Funded through the PTA.

- (33.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **FALL** 2021-2022 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

| <u>Employee</u> | <u>Assignment</u> | <u>Stipend</u> |
|----------------------|-------------------------|----------------|
| MATTHEW GRAMATA | Band Director | \$11,366.00 |
| DR. BRIAN McLAUGHLIN | Assistant Band Director | \$ 5,666.00 |
| RICHARD D'ANDREA | Band Assistant | \$ 3,986.00 |
| JOSEPH SMOLINSKI | Band Assistant | \$ 3,986.00 |
| MICHAEL MONACELLI | Band Assistant | \$ 3,986.00 |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

(33.) (Continued)

| <u>Employee</u> | <u>Assignment</u> | <u>Stipend</u> |
|-------------------------|--|----------------|
| PETER SHAVER | Band Assistant | \$ 3,986.00 |
| MATTHEW LEITNER | Band Assistant | \$ 3,986.00 |
| KRISTY KERPEL SMOLINSKI | Band Assistant | \$ 3,986.00 |
| PETER SHAVER | 2021 Field Show Drill Design | \$ 3,200.00 |
| MICHAEL MONACELLI | Field Show Music Writer | \$ 3,000.00 |
| PETER SHAVER | Indoor Guard Design | \$ 2,100.00 |
| MICHAEL MONACELLI | 2021 Music (Score & Parts, Drum Line) | \$ 1,000.00 |
| PETER SHAVER | Indoor Flag Advisor | \$ 2,603.00 |
| PATRICIA O'SHEA | Indoor Flag Assistant | \$ 2,175.00 |
| MICHAEL MONACELLI | Indoor Percussion Advisor | \$ 3,874.00 |
| MATTHEW LEITNER | Indoor Percussion Assistant | \$ 2,333.00 |
| DOUGLAS HEYBURN | Choral Director | \$ 2,950.00 |
| DOUGLAS HEYBURN | Chamber Director | \$ 1,815.00 |
| MATTHEW LEITNER | Indoor Percussion Music Arranger/ Writer (shared) | \$ 1,050.00 |
| MICHAEL MONACELLI | Indoor Percussion Music Arranger/ Writer (shared) | \$ 1,050.00 |
| MATTHEW GRAMATA | Jazz Band Director | \$ 5,666.00 |

34. The recommendation of the Superintendent to approve the following **CLERICAL SERVICE** for the 2021-2022 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS (SUMMER 2021)**, per Board of Education/WMEA Agreement - Account: 11-402-100-590-09-21-000:

| <u>Employee</u> | <u>Position</u> | <u>Hours</u> | <u>Rate Per Hour</u> |
|-----------------|-----------------|--------------|----------------------|
| CATHLEEN REDA | Clerical | 12 | \$21.28 |

ITEM #35 WAS PULLED AND REMOVED FROM THE AGENDA

36. The recommendation of the Superintendent to approve the following **DRIVERS AND VEHICLE AIDES**, to provide transportation for **IN-DISTRICT and OUT-OF-DISTRICT SUMMER PLACEMENTS** for the 2021-2022 school year, at the contracted hourly rate per Board of Education/WMBDA Agreement and Special Use Vehicle Drivers Agreement - Account: 11-000-270-161-10-10-700:

| <u>Staff Member</u> | <u>Route</u> | <u>Days</u> | <u>Rate of Pay</u> |
|-----------------------|--------------------------|-------------|--------------------|
| DIANE BIDWELL | ECLC | 20 | \$134.00/Diem |
| MILDRED DeGROAT | Spectrum360 Upper School | 22 | \$118.55/Diem |
| GASPAR TROIA | CTC Academy | 25 | \$30.71/Hour |
| LORRAINE VANWETTERING | Highlander Academy #1 | 8 | \$30.71/Hour |
| KRISTA ZWEIL | Highlander Academy #2 | 8 | \$30.71/Hour |
| CHERYL SCHIAVO | Highlander Academy #3 | 8 | \$30.71/Hour |
| PATRICIA ROBERTS | High School Work Shuttle | 11 | \$30.71/Hour |
| KEVIN MCEWAN | High School ESY #1 | 12 | \$30.71/Hour |
| KELLY PADOVANI | High School ESY #2 | 12 | \$28.71/Hour |
| ARLENE HARRINGTON | Maple Road ESY #1 | 24 | \$20.00/Hour |
| CONNIE BURTON | Maple Road ESY #2 | 24 | \$30.71/Hour |
| PATRICIA ROBERTS | Maple Road ESY #3 | 24 | \$30.71/Hour |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

36. (Continued)

| <u>Staff Member</u> | <u>Route</u> | <u>Days</u> | <u>Rate of Pay</u> |
|----------------------------|---------------------------|-------------|--------------------|
| LORRAINE VANWETTERING | Westbrook ESY #1 | 15 | \$30.71/Hour |
| KRISTA ZWEIL | Westbrook ESY #2 | 15 | \$30.71/Hour |
| DONNA CURRENTI | Westbrook ESY #3/Literacy | 15 | \$30.71/Hour |
| CHERYL SCHIAVO | Westbrook ESY #4/Literacy | 15 | \$30.71/Hour |
| NICOLA WORONEKIN | Westbrook ESY #5/Literacy | 15 | \$30.71/Hour |
| DEBRA CHISARI | Westbrook ESY #6/Literacy | 15 | \$30.71/Hour |
| DONNA CURRENTI | STEM Camp | 4 | \$30.71/Hour |
| PATRICIA ROBERTS | STEM Camp | 4 | \$30.71/Hour |
| ANNE SCHAPPELL | STEM Camp | 4 | \$30.71/Hour |
| KRISTA ZWEIL | STEM Camp | 4 | \$30.71/Hour |
| NICOLA WORONEKIN | STEM Camp | 4 | \$30.71/Hour |
| ALANNA KATTOWSKI | Vehicle Aide-CTC Academy | 25 | \$14.50/Hour |
| KERI JONAS | Vehicle Aide-HS ESY #1 | 12 | \$14.50/Hour |
| SHARON BARCA | Vehicle Aide-MR ESY #1 | 24 | \$14.50/Hour |
| STACY LAHEY- SPADACCINI | Vehicle Aide-MR ESY #2 | 24 | \$11.00/Hour |
| LORI POLKOWSKI | Vehicle Aide-MR ESY #3 | 24 | \$14.50/Hour |
| TRACEY DeKNIGHT | Vehicle Aide-WB ESY #1 | 15 | \$14.50/Hour |
| LORI POLKOWSKI | Vehicle Aide-STEM Camp | 4 | \$14.50/Hour |

37. The recommendation of the Superintendent to approve the **HIGH SCHOOL EVENTS STAFF RATES** for the 2021-2022 school year. Account: 11-402-100-590-09-21-000 (Documentation provided electronically.)

38. The recommendation of the Superintendent to approve the following **HIGH SCHOOL SUBSTITUTE CERTIFIED ATHLETIC TRAINERS** for the 2021-2022 school year - Account: 11-402-100-590-09-21-000:

- BRENDAN BYRNES**
- SUSAN MAURER**
- ANDREW LUNGER**
- JAG-ONE PHYSICAL THERAPY TRAINING SERVICES**

NOTE: The above independent trainers carry their own insurance and all expenses will be covered by the High School Athletic Department.

39. The recommendation of the Superintendent to approve the following **ATHLETIC TRAINING ORGANIZATIONS** for the 2021-2022 school year:

- KOMODO ATHLETIC PERFORMANCE TRAINING**
- KOMODO ATHLETIC CORE TRAINING**
- PARISI SPEED SCHOOL**
- WEST MILFORD EXTREME**
- HIGHLANDER BASEBALL CLUB**
- ROBERT CHRIS PASEK: SPORTS INSTRUCTOR**

NOTE: The above independent training companies carry their own insurance.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

40. The recommendation of the Superintendent to approve **DISTRICT SUMMER 2021 PRINTING SERVICES** at the hourly rate of \$38.00, per Board of Education/WMEA Agreement - Account: 11-190-100-106-10-10-700:

| <u>Employee</u> | <u>Hours</u> | <u>Payment Not to Exceed</u> |
|------------------------|--------------|------------------------------|
| ROBERT WIEDMANN | 140 | \$5,320.00 |

41. The recommendation of the Superintendent to approve the following **SUMMER MAINTENANCE WORKERS**, retroactive from June 16, 2021, through August 31, 2021, at the hourly rate of \$15.00 - Account: 11-000-262-110-10-10-103:

FRANK YEVCHAK, JR.
SCOTT HARTY, JR.

42. The recommendation of the Superintendent to approve the following **SUMMER CUSTODIAL WORKERS**, effective June 23, 2021, through August 31, 2021, at the hourly rate of \$15.00 - Account: 11-000-262-110-10-10-103:

WESLEY COLON
MADISON BABCOCK
JUSTIN MORRISON*

*Pending fingerprint clearance.

43. The recommendation of the Superintendent to approve the following **COMPLIANCE OFFICERS** for the 2021-2022 school year:

Affirmative Action Officer Daniel Novak,
Director of Education

504 Officer Daniel Novak,
Director of Education

Anti-Bullying Coordinator Ronald Rowe
(District)

Anti-Bullying Specialists:

| | |
|--------------------------------------|--|
| Apshawa/Westbrook | Wendy Becker |
| Maple Road/Paradise Knoll | Caitlin Helder |
| Marshall Hill/Upper Greenwood Lake | Erin DiBari |
| Macopin Anti-Bullying Specialist | David Gluckstein |
| Macopin Investigators | Kenneth Ryerson |
| | Nina Rzonca |
| High School Anti-Bullying Specialist | Dr. Patrice Cappello |
| High School Investigators | Monika Drucker |
| | Carly Herschman |
| | Dana Lambert |
| | Michael Shave |
| Districtwide | Daniel Novak, Director of Education |

Chemical Hygiene Officer Coleen Weiss-Magasic,
Supervisor of Science/
Industrial Arts

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

43. (Continued)

- | | |
|---|---|
| Clerk of the Works | Barbara Francisco, Business Administrator |
| Custodian of School Monies | Barbara Francisco, Business Administrator |
| Division of Child Protection and Permanency | Dr. Elizabeth McQuaid, Director of Special Services |
| Health Information Privacy Officer | Barbara Francisco, Business Administrator |
| Homeless Liaison | Dr. Elizabeth McQuaid, Director of Special Services |
| Environmental Compliance Coordinator (including, but not limited to, AHERA Coordinator, Indoor Air Quality Designee, Safety & Health Designee) | Christopher Kelly, Supervisor of Buildings & Grounds |
| Integrated Pest Management Coordinator | Christopher Kelly, Supervisor of Buildings & Grounds |
| Public Agency Compliance Officer (P.A.C.O.) | Barbara Francisco, Business Administrator |
| Right to Know Liaison | Christopher Kelly, Supervisor of Buildings & Grounds |
| Substance Awareness | Janice Gerisch, Substance Awareness Coordinator |
| Title IX Officer | Joseph Trentacosta, Athletic Director |
| Vehicle Coordinator | Barbara Francisco, Business Administrator |
44. The recommendation of the Superintendent to approve a salary increase for the **WEST MILFORD CAFETERIA WORKERS** for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022. (Documentation provided electronically.)
45. The recommendation of the Superintendent to withhold the salary employment increment for Employee #0221, for the 2021-2022 school year.
46. The recommendation of the Superintendent to withhold the salary employment increment for Employee #3093, for the 2021-2022 school year.
47. The recommendation of the Superintendent to withhold the salary employment increment for Employee #3817, for the 2021-2022 school year.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

- 48. The recommendation of the Superintendent to withhold the salary employment increment for Employee #0790, for the 2021-2022 school year.
- 49. The recommendation of the Superintendent to withhold the salary employment increment for Employee #3246, for the 2021-2022 school year.
- 50. The recommendation of the Superintendent to withhold the salary employment increment for Employee #4020, for the 2021-2022 school year.
- 51. The recommendation of the Superintendent to withhold the salary employment increment for Employee #2908, for the 2021-2022 school year.
- 52. The recommendation of the Superintendent to withhold the salary employment increment for Employee #3529, for the 2021-2022 school year.
- (53.) The recommendation of the Superintendent to accept the resignation of **ALEXANDRA BROWN**, World Language Teacher, High School, effective June 30, 2021.
- (54.) The recommendation of the Superintendent to accept the resignation of **BRIAN DeYOUNG**, Special Education Teacher (Behavioral Disabilities), Highlander Academy, effective June 30, 2021.
- (55.) The recommendation of the Superintendent to accept the resignation of **KARYN REINHOLD**, Special Education Teacher (Autism), Marshall Hill School, effective June 30, 2021.
- (56.) The recommendation of the Superintendent to approve a leave of absence for **STEPHANIE SANACORE**, Grade 2 Teacher, Westbrook School, with pay using sick days, effective September 1, 2021, through November 1, 2021, then without pay under the Family Medical Leave Act, effective November 2, 2021, through December 20, 2021. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- (57.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **SUMMER** 2021-2022 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

| <u>Employee</u> | <u>Assignment</u> | <u>Stipend</u> |
|--------------------------------|---------------------------------|----------------|
| MATTHEW GRAMATA | Summer Band Camp Director | \$1,194.00 |
| DR. BRIAN MCLAUGHLIN | Summer Band Camp Asst. Director | \$1,092.00 |
| RICHARD D'ANDREA | Summer Band Camp Assistant | \$ 621.00 |
| JOSEPH SMOLINSKI | Summer Band Camp Assistant | \$ 621.00 |
| MICHAEL MONACELLI | Summer Band Camp Assistant | \$ 621.00 |
| PETER SHAVER | Summer Band Camp Assistant | \$ 621.00 |
| MATTHEW LEITNER | Summer Band Camp Assistant | \$ 621.00 |
| KRISTY KERPEL SMOLINSKI | Summer Band Camp Assistant | \$ 621.00 |

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #34 AND ITEMS #36 THROUGH #57:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|------|---------------|------|--------------|------|
| Mrs. Stephenson | Yes | Mr. Ofshinsky | Yes | Mrs. Dwyer | Yes |
| Mrs. O'Brien | Yes | Mrs. Romeo | Yes* | Mr. Stillman | Yes |
| Mr. Guarino | Yes | Mr. Conklin | Yes | Mrs. Van Dyk | Yes |

*Mrs. Romeo "Abstained" on item #9, and voted "No" to item #43.

The **MOTION PASSED**.

XIV. OPERATIONS & FINANCE, Mr. David Ofshinsky - Chairperson

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #51 (ITEM #14 WAS PULLED AND REPLACED):

DISCUSSION: Mrs. Stephenson inquired about item #15. Ms. Francisco responded to her inquiry.

1. The recommendation of the Superintendent to accept a proposal from **STONE GATE ASSOCIATES (SGA)**, Holmdel, New Jersey, to provide Emergency Management Planning and Security Consulting Services Districtwide, in the amount of \$4,875.00. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2021)** for hourly **FIELD TRIP TRANSPORTATION RATES** for the 2021-2022 school year: **\$41** in-county, **\$45** out-of-county and **\$49** out-of-state (Warwick, New York will be charged at the out-of-county rate).
3. The recommendation of the Superintendent to renew an agreement with **TRANSFINDER CORPORATION**, Schenectady, New York, for Route Finder Pro software licensing, hosting, annual support and maintenance, in the amount of \$11,050.00, effective July 1, 2021, through June 30, 2022.
4. The recommendation of the Superintendent to approve the renewal of a subscription with **MASTERLIBRARY**, Pittsford, New York, for the on-line Facility Use System with Schedule Star Integration, in the amount of \$2,900.00, effective July 1, 2021, through June 30, 2022.
5. The recommendation of the Superintendent to approve **DR. LORA TANIS**, D.O.T. Certified Physician, **TANIS FAMILY CHIROPRACTIC**, West Milford, New Jersey, to provide physical examinations for school bus drivers as required by the New Jersey Department of Transportation, at the rate of \$150.00/exam, for the 2021-2022 school year. Account: 11-000-213-330-18-18-000
6. The recommendation of the Superintendent to approve the renewal of a monthly service contract with **ZONAR SYSTEMS, INC.**, Seattle, Washington, for the GPS System on sixty-eight (68) transportation vehicles, in an amount not to exceed \$2,025.00 per month, effective July 1, 2021, through June 30, 2022.

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

7. The recommendation of the Superintendent to approve a monthly service contract with **ZONAR SYSTEMS, INC.**, Seattle, Washington, for the GPS System on maintenance vehicles, for an amount not to exceed \$2,772.00, effective July 1, 2021, through June 30, 2022.
8. The recommendation of the Superintendent to renew a contract with **PAYSCHOOLS**, Nashville, Tennessee, for hosting, maintenance and annual licensing support of SDMS/PayForIt on-line payment software, in the amount of \$2,097.00, effective July 1, 2021, through June 30, 2022.
9. The recommendation of the Superintendent to approve a transportation shuttle trip request for the **TOWNSHIP OF WEST MILFORD**, to provide bus shuttle services for the West Milford Community Services and Recreation Fireworks event on Friday, July 2, 2021 (rain date: July 9, 2021), at the in-county field trip transportation rate of \$41.00 per hour, including overtime costs.
10. The recommendation of the Superintendent to approve the purchase of Unleaded Premium Gasoline and Red Dyed Diesel Fuel from **RACHLES/MICHELE'S OIL COMPANY**, Clifton, New Jersey, under State Contract #19-FOOD-01099 for T1845 Ultra-Low Sulfur Diesel and Biodiesel Fuel, and #19-FLEET-00973, for T0083 Unleaded Automotive Gasoline, for the 2021-2022 school year, at the state index price, plus .0539 per gallon.
11. The recommendation of the Superintendent to approve a contract with **THE GILLESPIE GROUP**, Dayton, New Jersey, per ESCNJ #19/20-05, to remove asbestos flooring and install new VCT flooring at Macopin School in rooms 224, 226, 114, 222 prep room, 100 wing hallway, and doors D-3 & D-4, in the amount of \$103,483.25.
12. The recommendation of the Superintendent to approve a contract with **THE GILLESPIE GROUP**, Dayton, New Jersey, per ESCNJ #19/20-05, to install new resinous floor in the STEM room at Macopin School, in the amount of \$26,721.28.
13. The recommendation of the Superintendent to approve participation in a cooperative purchasing agreement with the **NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA)**, for the 2021-2022 school year, for the purchase of goods, products, equipment, and services, at no cost to the District.
- (14.) The recommendation of the Superintendent to approve a contract with **HYGRADE INSULATORS, INC.**, Phillipsburg, New Jersey, to install High Solids Silicone Restoration roofing at Maple Road School, in the amount of **\$35,280.00**, through participation in a cooperative purchasing agreement with the National Cooperative Purchasing Alliance (NCPA), Region 14 ESC 02-75 Roofing Products & Services Master Contract.
15. The recommendation of the Superintendent to approve a contract with **MURRAY PAVING**, Hackensack, New Jersey, per ESCNJ #18/19-66 Master Contract, to pave the outside fence perimeter at Transportation, in the amount of \$195,014.13.

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

16. The recommendation of the Superintendent to renew an agreement with **ULTRA SAFE SECURITY SYSTEMS, INC.**, Newfoundland, New Jersey, for monthly Burglar and Fire Alarm Monitoring, at the rate of \$40.00 per system, \$25.00 for High School elevator phone, \$130.00 for Hillcrest and Apshawa wireless fire alarm, \$49.95 for Apshawa wireless burglar alarm, and additional repair services to be paid at the rate of \$85.00 per hour, effective July 1, 2021, through June 30, 2022.
17. The recommendation of the Superintendent to renew an agreement with **KENCOR, INC.**, West Chester, Pennsylvania, EDS Bid #9741, at the rate of \$238.00 per month, with additional emergency services at the rate of \$80.00 per hour, effective July 1, 2021, through June 30, 2022.
18. The recommendation of the Superintendent to approve an agreement with **MATHUSEK, INC.**, Oakland, New Jersey, TIPS Contract #20020501, for the High School Gym floor, in the amount of \$4,275.00, effective July 1, 2021, through June 30, 2022.
19. The recommendation of the Superintendent to renew an agreement with **AGRA ENVIRONMENTAL & LABORATORY SERVICES**, Dover, New Jersey, for the operation of water systems at seven (7) schools, Transportation Complex, Concession Stand and Field Bathrooms, at the rate of \$1,475.00 per month, with additional emergency services at the rate of \$75.00 per hour, effective July 1, 2021, through June 30, 2022.
20. The recommendation of the superintendent to approve an agreement with **KLEEN AIR SYSTEMS, INC.**, Luzerne, Pennsylvania, for the degreasing of kitchen exhaust systems at all eight (8) schools, in the amount of \$2800.00, for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022.
21. The recommendation of the Superintendent to approve an annual maintenance agreement with **LANDTEK GROUP**, Amityville, New York, for turf field grooming, in the amount of \$4,500.00, effective July 1, 2021, through June 30, 2022.

NOTE: Cost of maintenance agreement is shared with the Township of West Milford.
22. The recommendation of the Superintendent to approve a Maintenance Service Agreement with **TRANE NEW JERSEY**, Pine Brook, New Jersey, for the High School cooling tower, in the amount of \$6,947.00, effective July 1, 2021, through June 30, 2022.
23. The recommendation of the Superintendent to approve a Water Treatment Service Agreement with **WASAK, INC.**, Morristown, New Jersey, State Contract #A42247, for the High School cooling tower, in the amount of \$1,530.00, effective July 1, 2021, through June 30, 2022.
24. The recommendation of the Superintendent to approve a yearly service maintenance agreement with **BSE WELL & WATER TREATMENT**, West Milford, New Jersey, for the water treatment system at Upper Greenwood Lake School, in the amount of \$4,400.00, effective July 1, 2021, through June 30, 2022.
25. The recommendation of the Superintendent to approve an agreement with **SMART STITCH LLC**, Cherry Hill, New Jersey, ESCNJ 18/19-12, for custodial and maintenance uniforms for 41 employees, at \$250.00 per employee, for a total of \$10,250.00.

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

26. The recommendation of the Superintendent to renew a yearly service maintenance agreement with **KRAFT POWER CORPORATION**, Pompton Plains, New Jersey, for generators at Macopin School, the High School, Westbrook School, Maple Road School, Upper Greenwood Lake School, Paradise Knoll School and Apshawa School, in the amount of \$5,130.00, effective July 1, 2021, through June 30, 2022.
27. The recommendation of the Superintendent to renew an agreement with **ENVIROVISION CONSULTANTS, INC.**, Fairlawn, New Jersey, for semi-annual AHERA inspections and reports for asbestos monitoring at all eight (8) schools, Transportation and Board Office, in the amount of \$3,290.00, effective July 1, 2021, through June 30, 2022.
28. The recommendation of the Superintendent to renew an agreement with **ALLIANCE PEST CONTROL, INC.**, Tinton Falls, New Jersey, EDS Bid #10399, for monthly pesticide services and IPM renewal, in the amount of \$5,127.20, effective July 1, 2021, through June 30, 2022.
29. The recommendation of the Superintendent to approve a preventative maintenance agreement with **INDUSTRIAL COMBUSTION ASSOCIATES**, Somerset, New Jersey, for four (4) power burner units on boilers at the High School, in the amount of \$2,550.00 effective July 1, 2021, through June 30, 2022.
30. The recommendation of the Superintendent to approve a water treatment and service agreement with **WASAK, INC.**, Morristown, New Jersey, State Contract #A42247, for eight (8) closed loop heating systems, in the amount of \$3,940.00, effective July 1, 2021, through June 30, 2022.
31. The recommendation of the Superintendent to renew an agreement with **SCHOOLDUDE.COM, INC.**, for on-line Maintenance Direct Service for custodial and maintenance work order support and tracking, in the amount of \$6,612.01, per ESCNJ/AEPA 20D, effective July 1, 2021, through June 30, 2022.
32. The recommendation of the Superintendent to approve an agreement with **RNA MANAGEMENT**, to act as A/B Licensed Operator for underground storage tank compliance, monthly inspections, and reports for Transportation, Upper Greenwood Lake School, and Apshawa School, in the amount of \$16,800.00, effective July 1, 2021, through June 30, 2022.
33. The recommendation of the Superintendent to approve applications for **DUAL USE ROOMS** for the 2021-2022 school year. (Documentation provided electronically.)
34. The recommendation of the Superintendent to approve a Renewal Application for **TEMPORARY INSTRUCTIONAL SPACE** for Highlander Academy, for the 2021-2022 school year. (Documentation provided electronically.)
35. The recommendation of the Superintendent to approve the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms at the High School, for the 2021-2022 school year. (Documentation provided electronically.)
36. The recommendation of the Superintendent to approve the following resolution:

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

36. (Continued)

Pursuant to PL 2015, Chapter 47, the West Milford Board of Education intends to renew, award, or permit to expire, contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and Federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 6A:23A, and Federal procurement Regulations 2CFR Part 200.317 et. seq. (Documentation provided electronically and will be attached to the official minutes of the meeting.)

37. The recommendation of the Superintendent to approve the following resolution:

WHEREAS, Public School Contract Law (N.J.S.A. 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A. 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of West Milford does appoint the following insurance brokers for the 2021-2022 school year at its June 22, 2021 meeting:

CBIZ CENTRIC INSURANCE AGENCY, New Providence, New Jersey
Risk Management Consultant

THE BURTON AGENCY, Westwood, New Jersey
Pooled Insurance Program of New Jersey

BROWN & BROWN BENEFITS ADVISORS, Lambertville, New Jersey
Medical and Dental

38. The recommendation of the Superintendent to renew the following **INSURANCE POLICIES** for the 2021-2022 school year, effective July 1, 2021, through June 30, 2022:

| <u>Insurance Type</u> | <u>Company</u> | <u>Renewal Rate</u> |
|---|--|---------------------|
| PIP/Workman's Compensation | Pooled Insurance Program of New Jersey | \$372,618.00 |
| Public Official Bond: Barbara Francisco | The Hanover Insurance Company | \$ 1,800.00 |
| Treasurer Bond: Jacqueline C. Massaro | Ohio Casualty Insurance Company | \$ 1,423.00 |
| Multi-Peril, Comprehensive, Umbrella Risk Management, Public Employees Blanket Bond (Included in Comprehensive) | American Alternative Insurance Company | \$609,806.00 |
| School Board Liability School Leaders Errors & Omissions, Acts of School Violence Crisis Management Coverage | XL Catlin Insurance | \$ 73,424.00 |

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

38. (Continued)

| <u>Insurance Type</u> | <u>Company</u> | <u>Renewal Rate</u> |
|--|-----------------------------|---------------------|
| \$30,000,000 Excess Liability Umbrella | NJUELP Program | \$ 44,824.00 |
| Environmental | Chubb Insurance | \$ 6,974.00 |
| \$50,000,000 Excess Liability | Fireman's Fund | \$ 16,556.00 |
| Cyber Liability (Security/Privacy) | BCS Insurance Company | \$ 27,700.00 |
| Flood Insurance - Macopin School | Selective Insurance Company | \$ 1,431.00 |
| Executive Director's Fee | The Burton Agency | \$ 15,032.00 |
| Risk Manager's Fee | CBIZ Centric Insurance | \$ 45,095.00 |

39. The recommendation of the Superintendent to renew the following **INSURANCE POLICY** for the 2021-2022 school year, effective August 1, 2021, through July 31, 2022:

| <u>Insurance Type</u> | <u>Company</u> | <u>Renewal Rate</u> |
|--|--|---------------------|
| Student Accident/ Student On-The-Job Training Accident Insurance | Bob McCluskey Insurance (BMI Benefits) | \$107,363.00 |

40. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#'s 72724, 68661) to **THE CALAIS SCHOOL**, Whippany, New Jersey (Route #SR-573), effective July 1, 2021, through August 13, 2021, at a route cost of \$7,692.96, plus an administrative fee of \$307.72, for a total cost of \$8,000.68.

41. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 72330) to **CTC ACADEMY - OAKLAND SCHOOL**, Oakland, New Jersey (Route #SQ-010), effective July 1, 2021, through August 13, 2021, with an aide, at a route cost of \$12,989.00, plus an administrative fee of \$519.56, for a total cost of \$13,508.56.

42. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID# 73213) to **CTC ACADEMY - FAIR LAWN CAMPUS**, Fair Lawn, New Jersey (Route #SQ-006), effective July 1, 2021, through August 13, 2021, with an aide, at a route cost of \$14,725.00, plus an administrative fee of \$589.00, for a total cost of \$15,314.00.

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

43. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID#71841) to **YCS SAWTELLE LEARNING CENTER**, Montclair, New Jersey (Route #SQ-037), effective July 6, 2021, through July 30, 2021, with an aide, at a route cost of \$5,700.00, plus an administrative fee of \$228.00, for a total cost of \$5,928.00.
44. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID#72742) to **CHAPEL HILL ACADEMY**, Lincoln Park, New Jersey (Route #SR-187), effective July 1, 2021, through August 13, 2021, with an aide, at a route cost of \$9,763.76, plus an administrative fee of \$390.55, for a total cost of \$10,154.31.
45. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford students (ID#'s 63803, 63855) to **NEW BRIDGES SCHOOL**, Paramus, New Jersey (Route #SR-423), effective June 28, 2021, through August 6, 2021, with an aide, at a route cost of \$12,268.16, plus an administrative fee of \$490.73, for a total cost of \$12,758.89.
46. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2021, May 2021)** to approve payments to employees for participation in the **HEALTH BENEFITS INCENTIVE PROGRAM**. Account: 11-000-291-270-10-13-000 (Documentation provided electronically.)

NOTE: Documentation reflects amendments and additional employee payments.

47. The recommendation of the Superintendent to approve a **RESOLUTION** of West Milford Township Public Schools **AUTHORIZING THE PURCHASE OF ELECTRICITY (FIXED ALL-INCLUSIVE) SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE:**

WHEREAS, West Milford Township Public Schools has determined to move forward with the EMEX Reverse Auction in order procure electricity for West Milford Township Public Schools; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, West Milford Township Public Schools will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0801/kWh or less for a 12 month term, a price of \$0.0791/kWh or less for an 18 month term, a price of \$0.0793/kWh or less for a 24 month term; West Milford Township Public Schools may award a contract to the winning supplier for the selected term.

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

47. (Continued)

NOW THEREFORE, BE IT RESOLVED, that the Business Administrator of the West Milford Township Public Schools be and she hereby is authorized to execute on behalf of the West Milford Township Public Schools any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0801/kWh or less for a 12 month term, a price of \$0.0791/kWh or less for an 18 month term, a price of \$0.0793/kWh or less for a 24 month term; West Milford Township Public Schools may award a contract to the winning supplier for the selected term.

48. **BE IT RESOLVED**, that the Board of Education approve the membership with the **WEST MILFORD LIONS CLUB** for Dr. Alex Anemone, Superintendent of Schools, in the amount of \$85.00, effective July 1, 2021, through June 30, 2022.

49. **BE IT RESOLVED**, that the Board of Education approve the membership with the **NEW JERSEY SUPERINTENDENT’S STUDY COUNCIL (NJSSC)** for Dr. Alex Anemone, Superintendent of Schools, in the amount of \$650.00 for the 2021-2022 school year.

50. The recommendation of the Superintendent that the Board of Education, as permitted by N.J.A.C. 6A:23A-14.4 et. seq., authorize the School Business Administrator to transfer monies into its **CAPITAL RESERVE ACCOUNT**, in an amount up to and not to exceed \$1,050,000.00, in the 2020-2021 school year.

51. The recommendation of the Superintendent to approve the **DONATION** of old computer equipment, no longer of use to the District, to **UPCYCLE LLC**, Fairfield, New Jersey. Equipment will be picked up at no cost to the District. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #51:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Ofshinsky | Yes | Mrs. O’Brien | Yes | Mrs. Romeo | Yes* |
| Mrs. Stephenson | Yes | Mr. Stillman | Yes | Mr. Conklin | Yes |
| Mr. Guarino | Yes | Mrs. Dwyer | Yes | Mrs. Van Dyk | Yes |

Mrs. Romeo “Abstained” on item #46.

The **MOTION PASSED**.

Motion by Mr. Ofshinsky, seconded by Mrs. O’Brien, to approve the following agenda item #52:

52. The recommendation of the Superintendent to approve the **PAYROLL** of May 28, 2021, and June 15, 2021, in the amount of \$4,278,844.37. (Documentation provided electronically.)

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

ROLL CALL FOR ITEM #52:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|---------|--------------|------|--------------|---------|
| Mr. Ofshinsky | Yes | Mrs. Dwyer | Yes | Mr. Conklin | Yes |
| Mrs. Stephenson | Yes | Mr. Stillman | Yes | Mrs. Romeo | Abstain |
| Mr. Guarino | Abstain | Mrs. O'Brien | Yes | Mrs. Van Dyk | Abstain |

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to approve the following agenda items #53 through #56:

- 53. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **June 22, 2021**, in the amount of \$1,509,133.68. (Documentation provided electronically.)
- 54. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 22, 2021**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2020-2021** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$418,433.34.

- 55. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **June 22, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$12,382,606.21 as of May 31, 2021; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

- 56. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of May 31, 2021, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

ROLL CALL FOR ITEMS #53 THROUGH #56:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|------|--------------|------|--------------|------|
| Mr. Ofshinsky | Yes | Mrs. O'Brien | Yes | Mrs. Romeo | Yes |
| Mr. Guarino | Yes | Mr. Stillman | Yes | Mr. Conklin | Yes |
| Mrs. Stephenson | Yes | Mrs. Dwyer | Yes | Mrs. Van Dyk | Yes |

The MOTION PASSED.

XV. POLICY - Mrs. Kate Romeo, Chairperson

Motion by Mrs. Romeo, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #21:

1. The recommendation of the Superintendent to approve the first reading of a **revised BYLAW** entitled "Bylaws, Policies, and Regulations." (Code 0131) (Documentation provided electronically.)
2. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled "Federal Families First Coronavirus (COVID 19) Response Act." (Code 1649) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Career and Technical Education." (Code 2421) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Assignment of Extra Duties." (Code 3134) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Nonrenewal of Nontenured Teaching Staff Member." (Code 3142) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Nonrenewal of Nontenured Teaching Staff Member." (Code 3142) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Evaluation of Teachers." (Code 3221) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Evaluation of Teachers." (Code 3221) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Evaluation of Teaching Staff Members, Excluding Teachers and Administrators." (Code 3222) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Evaluation of Teaching Staff Members, Excluding Teachers and Administrators." (Code 3222) (Documentation provided electronically.)

XV. POLICY - Mrs. Romeo, Chairperson - Continued

11. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals." (Code 3223) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals." (Code 3223) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Evaluation of Principals, Vice Principals, and Assistant Principals." (Code 3224) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Evaluation of Principals, Vice Principals, and Assistant Principals." (Code 3224) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Nonrenewal of Nontenured Support Staff Member." (Code 4146) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Nonrenewal of Nontenured Support Staff Member." (Code 4146) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the first reading of a **new POLICY** entitled "Bridge Year Pilot Program." (Code 5460.02) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the first reading of a **new REGULATION** entitled "Bridge Year Pilot Program." (Code 5460.02) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School District Travel." (Code 6471) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "School District Travel." (Code 6471) (Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Procurement Procedures for School Nutrition Programs." (Code 8561) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #21:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|------|---------------|------|--------------|------|
| Mrs. Romeo | Yes | Mr. Ofshinsky | Yes | Mr. Guarino | Yes |
| Mrs. O'Brien | Yes | Mr. Stillman | Yes | Mrs. Dwyer | Yes |
| Mrs. Stephenson | Yes | Mr. Conklin | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

Minutes for the Workshop/Regular Meeting of June 22, 2021

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Stillman/Mr. Guarino - No Report.

Safety - Mrs. Van Dyk - No Report.

Superintendent's Roundtable - Mrs. Van Dyk/Mrs. Dwyer - Mrs. Dwyer spoke about the items discussed at the May 27th meeting. Back to School Nights are scheduled to be held in person. Dr. Anemone announced the dates: Macopin School on September 8th; the High School on September 9th; Apshawa on September 13th; Paradise Knoll on September 14th; Westbrook on September 15th; Marshall Hill on September 20th; Maple Road on September 22nd; and Upper Greenwood Lake School on September 23rd. There was a question about permanent substitutes in the buildings, and there will not be permanent substitutes in September. There was discussion about field updates and improvements. New clay will be delivered to Kilgallen, Munson and Howard fields, and will be spread after the current season is over. She spoke about improvements that will also be completed. Assembly Bill 4454 was discussed, and parents want to know if they will be made aware of the curriculum that their children will be taught. Dr. Anemone announced that the implementation of this bill is delayed until September 2022. The District will share curriculum updates as implementation approaches. Kindergarten registration is up, and 19 students that were out-of-district will return to West Milford for 1st Grade. The District plan is to have a new website by September.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. O'Brien - No Report.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No Report. Mrs. Van Dyk indicated that in August, there will be more information on our strategic planning.

Legislative - Mr. Ofshinsky - No Report.

Technology Oversight - Mr. Guarino - No Report.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/Mr. Guarino - The next meeting will be on Friday, June 25, 2021 at 9:00 a.m. Mrs. Van Dyk spoke about a very rewarding year with the Board and the Township working together, and spoke about the development of a great relationship. She thanked the Mayor and Council for their support.

West Milford Municipal Alliance - Mrs. Romeo/Mrs. Stephenson/Mrs. O'Brien - Mrs. O'Brien was unable to attend the meeting, however, she spoke about the National Night Out community event on August 3rd at Bubbling Springs (rain or shine), and involvement from several organizations, the Township, and the County.

XVII. OLD BUSINESS

Mrs. Dwyer spoke about a recent Committee presentation by Mrs. West, Supervisor of English/Language Arts, and questioned the correlation between what she calls "mini courses," and how effective they are in preparing our students for the SAT. She inquired if feedback was provided. Mr. Novak indicated he would follow up on this.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XVIII. NEW BUSINESS

Mrs. Romeo spoke about other Districts still in school because they did not have virtual snow days and also discussed summer programs. She thanked the Administration for implementing virtual snow days in our District, and for Summer programs for the students who need more help.

Mrs. Stephenson spoke about the Graduation parade and the support that was given to our Seniors. After speaking to community members, she stated many feel that this should be done every year, not necessarily the Warwick Drive-In each year, but some kind of parade for our Seniors to bring the community together and show our hometown pride.

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Kim Landolfi, 634 Lake Shore Drive, Hewitt. She inquired that if masks are not made optional in September, and parents do not allow their children to wear a mask, how would those students be accommodated? Since there is no virtual option from Governor Murphy, she was wondering how the Board will accommodate those students to be educated.

Dr. Anemone stated her question would be taken under advisement and reviewed as we move closer to September.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EXECUTIVE SESSION

At 8:31 p.m., Mr. Guarino made a motion, seconded by Mr. Stillman, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the Public Meeting at 9:02 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|-----------------|------------|--------------|------------|---------------|------------|
| Mrs. Romeo | Present | Mrs. Dwyer | Present | Mr. Ofshinsky | Present |
| Mrs. Stephenson | Present | Mrs. O'Brien | Present | Mr. Conklin | Present |
| Mr. Stillman | Present | Mr. Guarino | Present | Mrs. Van Dyk | Present |

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #19:

19. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **June 22, 2021**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

| <u>Incident Report Number</u> | <u>Board Determination</u> |
|-------------------------------|----------------------------|
| 2021/H-1 | Unsubstantiated |
| 2021/E-1 | Unsubstantiated |
| 2021/M-2 | Substantiated |
| 2021/M-3 | Substantiated |

ROLL CALL FOR ITEM #19:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-----------------|------|---------------|------|--------------|------|
| Mrs. Dwyer | Yes | Mr. Ofshinsky | Yes | Mrs. Romeo | Yes |
| Mrs. Stephenson | Yes | Mrs. O'Brien | Yes | Mr. Conklin | Yes |
| Mr. Guarino | Yes | Mr. Stillman | Yes | Mrs. Van Dyk | Yes |

The **MOTION PASSED.**

XXI. ADJOURNMENT

Motion by Mr. Stillman, seconded by Mr. Conklin, to adjourn the meeting at 9:04 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary